**UNITED WAY FUNDING APPLICATION CHECKLIST**

\_\_\_\_\_\_\_ Online 2025-2026 Allocations Funding Application

\_\_\_\_\_\_\_ Annual Audit (if required by the state) /IRS Form 990

\_\_\_\_\_\_\_ List of the agency’s Board of Directors – please include names, board titles/offices, place of business

\_\_\_\_\_\_\_ Program(s) Budget Form

\_\_\_\_\_\_\_ Agency Budget Form

\_\_\_\_\_\_\_ 501(c)3 Letter

Potentially required:

* Letter of explanation to reduce Admin fees to less than 28%
* Sliding Fee scale

**DUE DATE: APRIL 12th, 2025**